



NOW HIRING!

In line with our rapid business expansion, we are seeking suitably qualified candidates to join us in the following positions based in **Tawau**:

1. OPERATION MANAGER

- Degree /Diploma in Hotel Management or its equivalent
- Min. 8 years' experience in the field of hotel industry /hospitality / tourism /food & beverage or restaurant service
- Possess leadership and problem-solving skills in handling daily operation
- Possess a proactive, positive attitude, able to motivate and work well with team
- Efficient decision making and competent in report presentation
- Possess own vehicle and able to work long hours
- Proficiency in English, Malay and Chinese (written and verbal communication)

2. PERSONAL ASSISTANT

- Degree in Accountancy, Business Studies or professional qualifications.
- Min. 15 years' working experience in internal/external audit, fraud investigation, risk management, financial & operation analysis
- Preferably candidates with experience in a medium to large internal audit practice
- Possess good auditing skills and demonstrate good understanding of the business and accounting processes of the company
- Good analytical, problem solving skill, good relationship building skill and good presentation skill
- Ability to work under pressure and meet milestones within time, cost and quality constraints
- Proficiency in English, Bahasa Malaysia and Mandarin, both written and oral

3. ACCOUNTANT

- Degree in Accountancy or other professional qualifications of MIA/ MACPA/ACCA
- A qualified accountant and Member of Malaysian Institute of Accountants (MIA)
- Min. 10 years of working experience with at least 5 years as an Accountant
- Good working knowledge of accounting standards and corporate governance
- Exposure in audit firms and in PLC is an advantage
- Mature, reliable, good attitude
- Proficient in Chinese, English and Bahasa Malaysia
- Willing and able to travel as and when required

4. OPERATION ANALYST

- Degree in Business Studies, IT or any related field
- Min. 5 year(s) of working experience in related functions
- Strong knowledge in preparing product analysis, implementation of policies & procedures and system design
- Matured, pro-active and analytical
- Highly committed and result oriented with strong communication skills

5. QUANTITY SURVEYOR

- Degree in Quantity Surveying or its equivalent
- Min. 3 years' QS hands-on working experience
- Good knowledges of contract administration, tendering documentation, BQ, progress claims, budgeting, cost control, materials cost planning and market pricing
- A team player, pro-active and willing to travel outstation
- Proficiency in English, Malay and Chinese (written and verbal communication)

6. C&S DESIGN ENGINEER

- Degree in Civil /Structural Engineering or its equivalent
- Min. 2 years' working experience in the same capacity
- Possess site & resources management skills
- Hardworking, honest, self-initiative, independent
- A team player, pro-active and willing to travel outstation

7. TECHNICAL CUM ADMIN ASSISTANT

- Degree in Computer Studies or its equivalent
- Min. 1-3 years working experience related to computer hardware troubleshooting as well as system support
- Multi-tasking and interested to involve in administrative work
- Hands on problem solving skill and able to work independently
- Good interpersonal skills and able to work independently
- Willing to travel outstation

Interested candidates are invited to post, fax or email your application with detailed resume to :

Group Human Resource Department
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