



**NOW HIRING!**

We are a leading diversified company in Sabah and looking for suitably qualified candidates to join us in the following position based in **Kota Kinabalu.**

## **ADMINISTRATIVE ASSISTANT**

- Degree/ Diploma in Business or its equivalent
- Min. 2 years working experience in marketing & administration works is added advantage
- Mature, hardworking, fast learner, initiative & able to work in team
- Fresh graduates are also encouraged to apply

Interested candidates are invited to post, fax or email your application with detailed resume to :

**Teck Guan Steel Sdn Bhd**

**Reg.No.198301006170(101394-H)**

Jalan Cendera Kasih, Off Jalan Lintas,  
P.O.Box 12324, 88826 Kota Kinabalu, Sabah.

E-mail : [careers@teckguan.com](mailto:careers@teckguan.com)

Tel: 088-439955, Hp: 014-6883398, Fax: 088-425135

Person to contact : Joyce Chin